

## **Student Registration for Coweta County Schools**

### **Required Documentation for Student Enrollment:**

- Birth Certificate or Passport**
- Social Security Card or Waiver Form** (Waiver may be issued during the registration process)
- Parent/Guardian Driver's License, Passport or other State issued ID**
- Custody documents if applicable**
- Georgia Immunization Certificate or Immunization Waiver**—Georgia Department of Human Resources (DHR) immunization certificate form 3231. For students **new** to Georgia, a 30 day waiver can be issued during the registration process at the Registration Center.
- Hearing-Dental-Vision-Nutritional Screening Certificate or Waiver** -Georgia Form 3300. For students **new** to Georgia, a 90 day waiver can be issued during the registration process at the Registration Center
- Proof of Residency: TWO items from the following list**
  - Mortgage documents or a security deed which indicates the location of the residence
  - Apartment/home lease or rent receipt indicating the current address
  - Current electric bill or application for electrical service showing service address
  - Property tax records which indicates the location of the residence
  - Voter precinct identification card or other voter documentation with current address

\* Please note-if the two proofs of residency are not in the name of the biological parent or legal guardian that is enrolling the student, the person's name on the documents must be present at time of registration at the Registration Center

**NOTE:** Exceptions will be made for above requests where appropriate. No document will be required that would cause or result in discrimination based on race, color, national origin, or immigration status.

**PLEASE VISIT [www.cowetaschools.org](http://www.cowetaschools.org) TO COMPLETE THE ONLINE PRE-REGISTRATION**

**\*On-line registration kiosks are available at the Central Registration Center**

### **More Information...**

**Immunization and Hearing-Dental-Vision Certificates:** These certificates can be obtained from the Coweta County Health Department (770-254-7400) or from a family physician. Students transferring from another Georgia school are required to have these forms at the time of registration to complete the registration process.

**Students entering Kindergarten and first grade:** Georgia law requires that students must be five years old by September 1 in order to enroll in Kindergarten and six years old by September 1 to enroll in first grade.

**Pre-Kindergarten classes:** Four-year-old Pre-K classes are limited in enrollment. Call your district school for space availability. Coweta County elementary schools hold on-site lottery drawings each spring for Pre-K class placement.

For directions or more information, please call the Central Registration Center at 770-254-5551

fax: 770-254-5568

**Central Registration Center  
167 Werz Industrial Blvd  
Newnan, GA 30263**